



COVID-19/Infection Control Policy and procedure

All staff are expected to:

- ❖ Wash and/or use hand sanitizer before/after every client encounter as well as after handling soiled or contaminated surfaces
- ❖ Not report to work if experiencing any symptoms of illness especially fever, cough, stuffiness, or headache
- ❖ Notify a supervisor or relevant colleague if experiencing any symptoms.
- ❖ Wear a mask at all times
- ❖ Avoid face to face contact whenever possible, avoid close contact with anyone experiencing symptoms, and notify supervisors if this occurs or a staff member is aware that it has occurred
- ❖ Maintain a six-foot social distance from others

Staff in supervisory position are expected to.

- ❖ Bar employees from work who are experiencing symptoms of illness
- ❖ Ensure compliance with this policy and procedure
- ❖ Ensure sanitary maintenance of the environment for disinfection purposes